TRINITY - KINDERGARTEN PROCESS DETAILS FALL / WINTER 2020

The information contains additional details to the steps listed on the website.

Note: children must be 5 years old before September 1st to enter Kindergarten.

Application: Fill out the Kindergarten application electronically via SchoolAdmin. The $75 application can be paid using a credit card. If you prefer to mail a check (payable to Trinity School, with your child’s full name on it), please send to Trinity’s Lower School Admissions Office, 139 West 91st Street, NY, NY 10024. If you are applying for financial aid, the fee is waived. If we are unable to meet with your family, your application fee will be refunded / returned as soon as possible.

Virtual Events: In the early fall, parents are welcome to join a virtual Open House Webinar Zoom. You may do so even if you have not applied. This event is designed to be as informative as possible and typically involves student speakers and talks from key administrators. Later in the season, we will host a Diversity Event to learn more about diversity and inclusion.

Virtual Tour: The virtual school tour is intimate and extensive. As it is led by a Trinity parent, you will see images of school life and hear a current parent's point of view. A curriculum guide will be posted on our website for you to review. One family tours at a time.

Virtual Interview: Families will Zoom to meet one-on-one with an Admissions officer. This virtual parent interview is meant to be personal and organic. We hope to have an open dialogue with you about our school and your child. If an applicant family is unable to use Zoom video for the conversation, please let us know so we can assist or arrange a phone call instead.

Child Assessment: Trinity is one of several schools that will require applicants to take a virtual, non-standardized assessment called the T&E (Thinking and Engagement Assessment). These child friendly activities aim to tap into a variety of skills. Please click here to learn more about the T and E. If you have already scheduled an appointment, you do not need to do so again. Information on how to schedule an appointment will be provided in the confirmation email you will receive after you apply.

School Observation: Part of our process is to see the applicant in a classroom setting. Due to the pandemic, we likely will not be able to visit a school in person and hope schools will allow us to see children virtually. Due to the large number of programs applicants are enrolled in, we cannot “visit” every classroom. Additionally, not all programs will allow us to see children remotely. If your child is in public school, in a school we are not able to connect with, or not in a formal program this fall, then we will schedule a small group, casual zoom session with a member of our admissions team.

School Report: We require a current school report from your child’s school. Most early childhood schools already have this report form (from ISAAGNY) and will send it to us upon completion. If you are at a school that does not use this format or generate reports, please find a blank report form here. If your school is unable to send us something or the applicant is not in a school setting in the fall, please let us know. We will work with your family in order to obtain a recommendation from an adult, current teacher or former teacher who knows your child well. (Note: the report or recommendation should be sent directly to our office from the teacher or school)
**Video clip:** As we are not able to meet your child in person this admissions season, we invite you to share a brief, current (between September 1 - December 1, 2020) video clip with us. Please follow these guidelines: Record a casual observational video that is no longer than a minute using your phone or another device (no professional recordings, please). Spontaneous conversation may also be included. Suggested activities include: Building, Drawing/painting, playdoh/etc., Imaginary play or Outdoor time. Label your video with the applicant’s name and date of birth and upload directly into your SchoolAdmin Parent Portal checklist. If you do not have access to a device to record a video let us know so we can work with you to figure out another method. Or you may email or mail us an “action” photo instead of (but not in addition to) a video.

**File Completion:** All application components should be in our hands by early to mid-January. The “To Do” checklist section of your SchoolAdmin account will reveal if any items are missing.

(Note: Personal letters of recommendation are not required; multiple letters sent in on behalf of a family are discouraged)

**General Timeline for Kindergarten 2021-2022**

- **September 8:** Applications are available for Fall 2021 entry
- **Fall TBD:** Virtual Kindergarten Open House
- **September-Nov:** Families will be contacted to schedule school appointments
- **Oct - mid-Jan:** Virtual tours and interviews occur
- **October 23:** Kindergarten application deadline
- **Mid-to late October:** Time we anticipate all school visit appointments to be filled
- **Early November:** We will let parents know if we are unable to process your application
- **Fall / Winter:** Virtual classroom observations or virtual Zoom with Admissions staff
- **Fall / Winter TBD** Virtual Diversity Event
- ***December 9:** First day of Early Notification for legacy families
- ***January 15:** Parent reply date for legacy families (by noon)
- ***January 8:** Date when your child’s file should be complete
- ***February 4:** Decision notification date for Kindergarten (by email)
- ***February 11:** Parent contract deadline (by noon)

*These dates are dictated by our Admissions Association ISAAGNY (which stands for Independent Schools Admissions Association of Greater New York).

Click [here](#) for the ISAAGNY date chart and to learn more about this organization.